



Bremond Polish Festival Days 2019 “Polski Dzień” 32nd Anniversary

You are invited to Apply to Participate in the 32nd Annual “Polski Dzień” Festival
A unique Polish Heritage Celebration in the Polish Capital of Texas

REQUIRED APPLICATION MATERIALS

- _____ Completed and SIGNED Application Form (Pages 5-7)
- _____ Copy of Texas Sales Tax and Use Permit
- _____ Copy of Food Service Permit (as applicable)
- _____ Photos of Booth Set-Up and/or Merchandise
- _____ Form of Payment

PLEASE MAIL APPLICATION MATERIALS to:

Bremond Polish Festival Days
Julie Wilson, Vendor Coordinator
PO Box 487, Bremond, TX 76629

EMAIL:

bremondpolishday2019@yahoo.com

Make Check or Money Order Payable to:
The Bremond Chamber of Commerce

**PLEASE HELP US BE SOCIAL & LIKE US ON
FACEBOOK & SHARE OUR EVENTS!!**

IMPORTANT DATES

Friday, May 10

Application Deadline (Must Be Received
or Postmarked by this Date)

Friday, May 24

Acceptance or Denial Notification
& Payments Deposited or Returned

Monday, June 3

No Refunds after this Date for Cancellations

Friday, June 14

Booth Assignments Sent

FESTIVAL DAYS & HOURS of SALES

Friday June 21

6pm-10pm – Crafts/Merchandise & Food

Saturday June 22

8am-6pm – Crafts/Merchandise
8am-1am – Food



32nd Annual Bremond Polski Dzień (Polish Days) Festival

Always the Weekend of the 4th Saturday of June
2019 Craft/Merchandise or Food Vendor Sales Dates & Times
Friday – **June 21** – 6pm – 10pm
Saturday – **June 22** – 8am – 6pm

Vendor Rules and Regulations

The Polski Dzień (Polish Days) Festival is presented by the Bremond Chamber of Commerce. The Festival Management Team will have final authority in the manner of interpretation and enforcement of all rules and regulations related to the event and reserve the right to accept or reject any application of exhibit space at its sole discretion. **Please read these rules carefully.**

SECURITY – On-site security will be provided from 11:00pm, Friday through 7:00am, Saturday. The Festival is not responsible for stolen or damaged property, accidents, or injuries. Make sure your tent, trailer and/or merchandise are secure enough to withstand any and all weather conditions.

FEES – Applications must be received or postmarked by May 10, 2019. Electrical requirements must be made at the time of application – Notification of Acceptance or Denial will be sent on May 25, 2019 and your payment will be deposited or returned at that time – Cancellations made after June 3, 2019 at midnight are non-refundable. The total amount due must be paid in full with application and may be paid by check or money order payable to the Bremond Chamber of Commerce. A \$25 Fee will be assessed on Returned Checks. Booth space assignments will be finalized on June 10, with an effort to separate same type vendor items. Booth locations and a map will be sent to you on or before June 14.

CRAFT/MERCHANDISE or FOOD BOOTHS – Booths and locations are assigned on a first come **first paid** basis. NO exceptions. If your booth is a trailer/truck, when requesting your booth size, include the trailer length with the tongue. PLEASE indicate the ENTIRE amount of space you need for each activity/entertainment/ride. Tents, tables, chairs, display units, covers, weights, etc. are the responsibility of each Vendor and must fit within your rented space. The Festival will not provide these items. We Highly Recommend Providing Yourself with Shade & Sunscreen.

Decorations – Polish themed decorations are encouraged, but not necessary. This is a family oriented event and decorations should be appropriate to the Festival's guests. Festival Management reserves the right to prohibit any decorations and/or presentations which are deemed offensive to Festival guests. Any vendor not complying with Festival Management's request, or found to re-offend this provision may be removed from the Festival.

Booth Space – Your exhibit must be confined to the space you purchase. This includes trailer tongues, awnings, signs, product tables, etc. Exhibits may not interfere with the other exhibits or impede access to sidewalks, designated walkways and use of the street. This will be strictly enforced. We plan to give you an approximate two foot area behind your booth for seating, storage, and product overflow, etc. **ALL FOOD VENDORS USING FIRE OR HEAT (of any kind) MUST HAVE A FIRE EXTINGUISHER!** A visit from the State Comptroller's Office or the Department of Health is always possible and ALL Vendors are solely responsible for the reporting and payment of all sales/use tax applicable to your sales. A copy of your sales tax certificate and/or food permit should be present in your booth at all times upon inspection.

Trailer set-up – If your booth is a trailer/truck (or other type of vehicle) set-up may begin Friday, June 21 at 9:00am (the earlier the better) – **you MUST BE IN PLACE by 2:00pm on Friday.** Open for business at 6:00pm Friday evening. Earlier "trailer" placement can be arranged, if necessary.

Tent set-up – Your set-up begins on Friday, June 21 at 11:00am – you **MUST BE IN PLACE and SET-UP by 5:00pm** and open for business by 6:00pm on Friday. No early tent set-ups, please. **We ask that you unload and move your vehicle as soon as possible, then return to set up your booth.**

Street Access – No vehicles will be permitted on the Main Street of the Festival area after 4:00pm on Friday, walk-in set-ups only after that time. PLEASE DO NOT BLOCK SIDEWALKS or INDICATED WALKWAYS.

Electricity – Electrical requirements must be indicated with application. PLEASE DO NOT PLUG ANYTHING INTO FESTIVAL ELECTRICITY UNTIL YOU ARE TOLD TO DO SO. Each 110 outlet is for use of one cord with no more than 20 amps draw. All extension cords from your booth to electrical outlet should be “heavy Duty” – absolutely NO HOUSEHOLD Type Extension Cords Allowed from booth to electrical outlet. Each 220 outlet is for one cord with no more than 50 amps draw. **It is HOT in June – if you need to bring a portable a/c type unit to keep cool, you must request an extra outlet to have dedicated to that appliance ONLY.** Each 10x10 Booth Space Receives ONE Outlet as Indicated on Application.

Parking – We will have an area designated for vendors to park in – this area will be available on a first come, first parked basis – ONE (1) parking pass will be provided to you per 10x10 Booth Space at check in. You may request additional passes for your worker’s, but approval is limited and not guaranteed. We ask that you respect all others parking in this area and do your best to not block someone in, etc. Once your vehicle is unloaded at your booth location, we ask that you move your vehicle immediately and then come back to finish setting up. If you are unable to park in the designated area, please park along side streets, please avoid blocking anyone’s driveway – please do not park in someone’s yard without their permission – violators may be towed. We will provide an area for (non-booth) trailer parking, as needed.

Food/Drink Vendors – If You are Preparing & Selling Foods or Beverages Onsite – AND/OR even if you are giving samples of pre-packaged foods or beverages, You are responsible for obtaining the proper permits. Non-Profit Organizations and Churches are exempt, but must have “proof of status” in their booth at all times. All food and drink vendors MUST comply with the applicable health department requirements. Any food vendor who is observed to be operating in an unsafe or unsanitary manner will be asked to shut down and leave the festival. Temporary permits are available through the state and can take up to 6 weeks to obtain – please plan ahead for this requirement by the state. Their phone number is: 512-834-6626.

ALL FOOD VENDORS USING FIRE OR HEAT (of any kind) MUST HAVE A FIRE EXTINGUISHER!

BEER, WINE AND LIQUOR SALES ARE NOT PERMITTED – FESTIVAL RESERVES THE RIGHT TO CONTRACT THESE SALES.

PRODUCT ELIGIBILITY – Vendors are expected to exhibit ONLY items that are suitable for viewing by all ages. Listing an item on the Vendor Application is not sufficient to guarantee it may be offered to Festival Patrons. If you have any questions, contact Festival Management prior to arrival.

PROHIBITED ITEMS – NO EXCEPTIONS

- Any items that may violate Federal, State or Local Laws.
- All firearms, accessories and kits, air soft guns, or other items that release a projectile.
- Any restraint devices, clubs, blackjacks and other items designed and marketed for police use. Chemical defense items, paint ball guns and supplies, arrows, stun guns and martial art weapons. Swords, daggers, switchblades and knives.
- Pornographic material and literature or sexually oriented items and literature.
- Spray Snow and Silly String.

Any vendor offering the above items and/or not complying with Festival Management’s request to remove ineligible products from booth may be removed from the Festival.

VENDOR TAKE-DOWN – CRAFT/MECHANDISE Vendors will take-down at 6pm on Saturday – FOOD Vendors will take-down at 1am on Saturday (Sunday). - - - NO rain date – We are a Rain or Shine Event!! All Vendors agree to

remain for the duration of sales hours offered. Early closings (before 6pm Saturday) and/or take down will harm the reputation of the festival and its Vendors and will not be allowed. This may result in not being invited back in subsequent years. We ask that you respect those around you as everyone is trying to pack up and move out at the same time. If you experience a problem or issue or need assistance please notify the vendor coordinator immediately.

TRASH – Place vendor trash in dumpsters located around the festival grounds or in bags behind your booth. Please take bags to dumpsters when time allows. Please keep your area clean and pick up all trash after take-down and place in dumpsters provided.

!!REMINDER FOR FOOD/DRINK VENDORS ONLY!!

Definition of a Food/Drink Vendor: Preparing and/or Selling Foods or Beverages Onsite – AND/OR giving samples of pre-packaged foods or beverages.

Food/Drink Vendors are responsible for obtaining the proper “permits” from the State.

Non-Profit Organizations and Churches are exempt, but must have “proof of status” in their booth at all times.

ALL food/drink vendors MUST comply with the applicable health department requirements (even Non-Profits). Any food/drink vendor who is observed to be operating in an unsafe or unsanitary manner will be asked to shut down and leave the festival.

Temporary permits are available through the state and can take up to 6 weeks to obtain – please plan ahead for this requirement by the state. Their phone number is: 512-834-6626.

ALL FOOD VENDORS USING FIRE OR HEAT (of any kind) MUST HAVE A FIRE EXTINGUISHER!

The Health Department WILL come visit you at one time or another during the event. Be Ready...



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Always the Weekend of the 4th Saturday of June

2019 Vendor Sales Dates & Times

Friday – **June 21** – 6pm – 10pm

Saturday – **June 22** – 8am – (6pm – CRAFT/MERCHANDISE Vendors) (1AM – Food Vendors)

PLEASE MAIL with PAYMENT & ATTACHMENTS to:

Bremond Polish Festival Days
 Julie Wilson, Vendor Coordinator
 PO Box 487, Bremond, TX 76629
 Bremondpolishday2019@yahoo.com

**Make Check or Money Order Payable to:
 The Bremond Chamber of Commerce**

**Applications must be Received
 or Postmarked by May 10, 2019.**

Acceptance or Denial Notification on May 24, 2019 and
 payments deposited or returned at that time.

NO REFUNDS after June 3, 2019, for cancelations.

*****There is NO Rain Date*****

Booth Assignments will be Sent on Friday, June 14, 2019.

VENDOR BOOTH APPLICATION

Business Name: _____

Please Indicate Space Needed

If Your Booth is a Trailer/Truck and is Longer than 10 feet, including the Tongue, You MUST Reserve TWO Spots

_____ 10x10 = \$80.00

_____ 10x20 = \$150.00

_____ 10x30 = \$220.00

_____ Non-Profit = Special \$\$ – must contact Ms. Wilson for more information

_____ Water (Food Vendors Only) = \$20.00

****Please Indicate Electrical Needs****

Each 110 outlet is for use of ONE cord with no more than 20 amps draw

Each 220 outlet is for use of ONE cord with no more than 50 amps draw

*****Extension Cords Running to Outlet MUST BE “Heavy Duty”**

– Do NOT Use Household Cords!***

Each 10x10 Booth Space receives ONE Outlet as Indicated

_____ None Needed

_____ 220 volts (max draw 50 amps)

_____ 110 volts (max draw 20 amps)

_____ additional 110 volts @ \$20 each

_____ additional 220 volts @ \$25 each

Set-Up Type: _____ Tent _____ Trailer

Duration of Time needed for Set-Up _____ hrs

We will stagger your arrival time based on how long it takes you to set up your booth

Do you require parking for a (non-booth) trailer?

Yes _____ No _____ Size _____

**TWO (2) wristbands (for Workers) per 10x10 Booth Space
 are Included in Booth Fee and MUST BE WORN ON SATURDAY**
 (Extra Wristbands may be Purchased at \$10.00 each (limit of Two (2) per booth space)

of Extra Wristbands Needed _____

ONE (1) parking pass per 10x10 Booth Space will be Provided

Vendor Parking is Limited - # of Extra Parking Needed _____
 (We will do our best to accommodate this request – no guarantees though)

Please Note Any Special Needs or Requests: _____

Booth Fee (Per Size) = \$ _____

Water Fee – if needed (\$20) = \$ _____

Additional Electrical - # _____ of @ \$20 ea for 110V or @ \$25 ea for 220V = \$ _____

Additional Wristbands - # _____ of @ \$10 ea = \$ _____

Date of Application: _____

Check #: _____

TOTAL DUE: \$ _____

Business Name: _____

Contact Person: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____

Email Address: _____

Business Website: _____

Sales Tax #: _____

Please Attach a Copy of Certificate to Application and Have a Copy in Your Booth at All Times

EVERYONE is Subject to Inspection by State

****Please Be Prepared****

If You are Preparing & Selling Food Onsite – AND/OR even if you are giving samples of pre-packaged foods – Please Attach a Copy of Your Current Food Vendor Permit & Provide # below:

_____ **Please Display Copy in Booth**

(Temporary Permits can be Acquired through the State – see Rules for info You may EMAIL Temp Permit When Received – THIS MUST BE RECEIVED BEFORE EVENT!! YOU WILL NOT BE ALLOWED TO SET-UP WITHOUT IT)

We are “Permit Exempt” as a _____ Non-Profit _____ Church
Please Attach a Copy of Proof of Status to Application and Have Copy in Booth
You must still adhere to Health Department Rules

For Security purposes during the Festival, please provide at least one Contact Name and Phone Number we can use to contact you during the weekend of the Festival, both at the booth and/or when the Festival is closed.

Name: _____ Phone #: (_____) _____ - _____

Name: _____ Phone #: (_____) _____ - _____

Are you a Returning Vendor? _____ List Years Attended Before: _____

Please Provide a List of Crafts/Merchandise or Food to be sold – this information assists us with location assignment

****All merchandise offered must comply with Festival Rules & Regulations – Approval of application does not guarantee approval of all merchandise listed above – we will do our best to make sales fair with fewer booths/same merchandise.**

PLEASE ATTACH COPIES OF OR EMAIL PICTURES OF YOUR BOOTH SET-UP AND MERCHANDISE –

IF YOU DO NOT HAVE ANY PICTURES OF BOOTH, Please Describe the best way you can _____

IF YOU DO NOT HAVE ANY PICTURES OF MERCHANDISE, Please Describe the best way you can _____

How did you hear about our Festival? _____

Liability Release

I understand that during my participation as a VENDOR in the Polski Dzień (Polish Days) Festival (EVENT), the Bremond Chamber of Commerce (SPONSOR) is the final authority in the manner of interpretation and enforcement of all rules and regulations related to the EVENT, and reserves the right to accept or reject any application for exhibit space at its sole discretion. Further, I understand that as a VENDOR, I am responsible for knowing the Festival Rules & Regulations, a copy of which has been provided to me with this application. I am responsible for ensuring my merchandise, decorations, and behavior complies with, and reflects the high standards of the Festival's Management Team. My failure to do so may result in my being removed from the Festival, and no refund being issued.

I, the VENDOR, agree to keep, save, and hold the EVENT, SPONSOR and the CITY OF BREMOND harmless from any and all action, liabilities, damages, judgments, costs and expenses including reasonable attorney's fees, in the event an action is filed or does in any way accrue against the EVENT, SPONSOR or the CITY OF BREMOND of consequence of the Agreement or for any act, negligence or omission of the SPONSOR or SPONSOR'S agents, employees, participants or volunteers, in relation to the event.

I AGREE TO INDEMNIFY THE EVENT, SPONSOR, AND THE CITY OF BREMOND FOR ANY AND ALL ACTION, LIABILITIES, DAMAGES, JUDGMENTS, COSTS AND EXPENSES INCLUDING REASONABLE ATTORNEY'S FEES, IN THE EVENT AN ACTION IS FILED OR DOES IN ANY WAY ACCRUE AGAINST THE INDEMNIFIED FOR PRODUCTS, MERCHANDISE, ACTIVITIES, OFFERINGS, OR THE ACTS OR OMISSIONS OF MYSELF OR ONE OF THE STAFF OF MY VENDOR BOOTH.

I agree that the EVENT and SPONSOR may use any photos or images taken or submitted for publicizing the EVENT with no compensation.

I acknowledge that I have read and understand the information contained in this application. I further understand and agree that failure to abide by the rules stated in this application can lead to immediate expulsion from the EVENT with no reimbursement or legal recourse whatsoever.

TERMS of the Application are AGREED and ACCEPTED ON: This _____ day of _____, 2019.

Printed Name: _____

Signature: _____ Title: _____

*****APPLICATION MUST BE SIGNED*****

Committee Use Only:

Paid – Check # _____ Date Rcvd _____ Assigned _____ Notified _____